

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**PANTHER TRAILS
COMMUNITY DEVELOPMENT DISTRICT**

The meeting of the Audit Review Committee of the Panther Trails Community Development District was held on **Thursday, June 12, 2014 at 7:19 p.m.** at the Carriage Pointe Clubhouse, located at 11796 Ekker Road, Gibsonton, FL 33534.

Present and constituting a quorum:

Carrie Macsuga	Committee Member
Jennifer Murray	Committee Member
Patrick Maher	Committee Member
Judy Mitchell	Committee Member
Dean Grable	Committee Member

Also present were:

Greg Cox	District Manager; Rizzetta & Co., Inc.
Christine Hanlon	District Manager; Rizzetta & Co., Inc.

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

**Presentation of Auditor Selection
Evaluation Criteria**

Mr. Cox presented the selection criteria to the committee members for consideration and briefly reviewed the information for them. He advised that they can recommend either including or not including price as a factor.

The Committee recommended including price as one of the evaluation criteria.

On a Motion by Ms. Macsuga, seconded by Mr. Maher, with all in favor, the Audit Review Committee recommended approving the Evaluation Criteria that includes price for the Request for Proposals for auditing services for the Panther Trails Community Development District.

THIRD ORDER OF BUSINESS

**Presentation of Audit Proposal
Instructions**

Mr. Cox presented the audit proposal instructions to the committee members for consideration and briefly reviewed the information for them. He advised that they can

recommend either including or not including price as a factor.

The Committee recommended including price as one of the evaluation criteria.

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Audit Review Committee recommended approving the Instructions to Proposers that includes price for the Request for Proposals for auditing services for the Panther Trails Community Development District.

FOURTH ORDER OF BUSINESS

Presentation of Notice of Request for Proposals for Annual Audit Services


Mr. Cox presented the notice of Request for Proposals for audit services advertisement to be published to the Committee for consideration.


On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Audit Review Committee authorized District Management to advertise the Request For Proposals for auditing services for the Panther Trails Community Development District.

FIFTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, at 7:27 p.m. the Committee adjourned the meeting for the Panther Trails Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman