

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**PANTHER TRAILS  
COMMUNITY DEVELOPMENT DISTRICT**

The special meeting of the Board of Supervisors of the Panther Trails Community Development District was held on **Thursday, September 18, 2013 at 6:00 p.m.** at the Carriage Pointe Clubhouse, located at 11796 Ekker Road, Gibsonton, FL 33534.

Present and constituting a quorum:

Carrie Macsuga	<b>Board Supervisor, Chairman</b>
Jennifer Murray	<b>Board Supervisor, Vice Chairman</b>
Judy Mitchell	<b>Board Supervisor, Assistant Secretary</b>
Dean Grable	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Greg Cox	<b>District Manager; Rizzetta &amp; Co., Inc.</b>
Scott Steady	<b>District Counsel; Burr Forman LLP</b>
Joe Eden	<b>Resident Manager; RASI</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Cox called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no audience members present for comments or questions.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Meeting Held Aug. 29, 2013**

Mr. Cox presented the minutes of the Board of Supervisors' meeting held on August 29, 2013 to the Board for consideration.

On a Motion by Ms. Macsuga, seconded by Mr. Grable, with all in favor, the Board approved the minutes of the Board of Supervisors' Meeting held on August 29, 2013 as amended for the Panther Trails Community Development District.
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**FOURTH ORDER OF BUSINESS**

**Ratification of Operation & Maintenance Expenditures for Aug. 2013**

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Mr. Cox presented the summary of Operation and Maintenance Expenditures for August 2013 totaling \$28,140.28 to the Board for consideration.

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board ratified the Operation & Maintenance Expenditures for August 2013 for the Panther Trails Community Development District.

**FIFTH ORDER OF BUSINESS**

**Aquatic Services Update**

Mr. Cox presented the latest aquatic services report from Lake Masters to the Board and reviewed it with them. No formal Board action was taken.

**SIXTH ORDER OF BUSINESS**

**Consideration of Engineer's Report,  
Assessment Methodology, and  
Assessment Resolutions**

Mr. Steady advised that the District Engineer's report, the assessment methodology, and assessment resolutions were intended to be presented at the meeting and indicated that the notice for construction RFP was published and that Phase II construction is on track. He will send the Board members a breakout of the plats for Phase II. Mr. Steady also indicated the delay with the assessment process is with the recreation facility bond, spoke about some difficulties with reassigning second bond debt from Phase I to Phase II, and explained the timing of the collection of debt assignments for Series 2011.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Proposals for Paver  
Repairs**

The Board discussed two options presented for paver repairs and maintenance.

On a Motion by Ms. Murray, seconded by Ms. Mitchell, with all in favor, the Board accepted the proposal for paver repairs and maintenance from Gulf Coast Paver Restoration in the amount of \$6,651.15 with the stipulation that the maintenance rate of \$.10 per square foot remains in place for sixty (60) days after completion of the sealing for the Panther Trails Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Reserve Study Proposal**

The Board tabled consideration of this item until the December meeting.

**NINTH ORDER OF BUSINESS**

**Discussion of Resident Disturbance  
Complaint**

The Board tabled discussion of this topic until the October meeting.

**TENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

Not present; no information to report.

**B. District Engineer**

Not present; no information to report.

**C. Field Manager**

Mr. Eden confirmed that the camera and DVD system was installed. Mr. Grable asked for a status on the adjustment of security staff hours discussed at the last meeting. The Board discussed switching a shift from Thursday to Monday.

**D. District Manager**

Mr. Cox stated the next regularly scheduled meeting will be held at 6:00 p.m. on October 10, 2013 and presented the latest monthly unaudited financial summary as of August 31, 2013. He also discussed the status of the playground plans. The Board concluded that Ms. Murray and Ms. Stewart will coordinate with the playground equipment vendor to discuss which equipment is desired.

**ELEVENTH ORDER OF BUSINESS**

**Supervisor Requests**

Ms. Murray asked for a status of problems with the entrance landscaping. The Board asked that Mr. Edwards of Complete Landcare attend the October meeting.

Ms. Murray also complained that trash around the ponds is not being picked up. Staff will obtain a quote for cleaning out the storm drains.

**TWELFTH ORDER OF BUSINESS**

**Continuance**

On a Motion by Ms. Murray, seconded by Ms. Macsuga, with all in favor, at 7:35 p.m. the Board continued the meeting to Wednesday, September 25, 2013 at 6:30 p.m. for the Panther Trails Community Development District.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman